



Office of the Auditor General of Ontario  
Bureau du vérificateur général de l'Ontario

## Audit Researcher

The **Office of the Auditor General of Ontario** (Office) is recruiting highly motivated professionals interested in making a difference for the benefit of the members of the Legislative Assembly and the people of Ontario. The Office of the Auditor General is an independent office of the Legislative Assembly that conducts performance and financial statement audits of the provincial government, its ministries and agencies. We also audit organizations in the broader public sector that receive provincial funding. Our vision is to deliver exceptional value and assurance to members of the Legislative Assembly, the Standing Committee on Public Accounts, and all Ontarians through high-quality work that promotes accountability, value for money and effective governance in the Ontario public sector.

### *What can I expect to do in this role?*

#### **You will:**

- Work with fellow team members in the **Research Unit** to keep the Office apprised of current issues affecting Ontarians, legislative, program and policy changes, and other updates that may affect the work we do.
- Employ a variety of research methods (surveys, literature reviews, jurisdictional scans, qualitative and quantitative analysis of primary data) to support on-going performance audits. This could include supporting audit reports on a range of topics, such as health, energy, transportation, economic development, infrastructure, social services, education, environment, etc.
- Summarize complex issues and results of research in clear and concise manner for audit teams and senior management, evaluating the significance of research and findings for audit consideration.
- Support the annual and ongoing processes of identifying and prioritizing suitable audit candidates for consideration for future audits and identification of potential audit issues.

### *How do I qualify?*

#### **Required:**

- Master's degree (such as MA, MPA, MPH, MBA, LLM or equivalent) or PhD in a field such as public health, public policy, public administration, education, social sciences, political science, or law.

- One to two years of demonstrated experience in research or policy analysis.
- Excellent oral and written communication skills, including report writing.
- Proven organization and analytical skills.
- Self-starter with the ability to work individually and in a team environment.

#### **Knowledge and Technical Skills:**

- Knowledge of qualitative and quantitative research techniques and principles, including surveys, questionnaires, sampling techniques and interviews.
- Strong working knowledge, demonstrated through research or policy experience, in any of the following areas is an asset: infrastructure, economic development, education, social services, environment, or finance. A general knowledge about a broader range of public policy areas is also beneficial.
- Comprehensive knowledge of the public sector research sources, as well as the ability to obtain a thorough understanding of the practices, regulations and funding process of all aspects of ministries and other public sector organizations.

#### **Analytical, Judgment and Problem-Solving Skills:**

- Good judgment, discretion, tact and diplomacy in working with others.
- Ability to work concurrently on multiple assignments and meet deadlines and ensures research is conducted in a timely manner.
- Ability to refine research focus, methodology and research strategy as needed.

#### **Communication and Relationship-management Skills:**

- Strong oral communication skills to conduct audits and communicate observations and recommendations.
- Strong written communication skills to summarize complex information and issues in an accessible way and ensure performance reports are clear and concise.
- Strong interpersonal skills to work co-operatively in a team environment.

**Salary range:** \$66,484 – \$70,113

**Note:** Prior to an offer of employment, the top applicant(s) will be required to undergo a screening by the Canadian Police Information Centre (CPIC).

If you want to work in an environment that is positive, challenging, and safe, where your contributions are valued, please submit a cover letter and resume (as one document) to

[resumes@auditor.on.ca](mailto:resumes@auditor.on.ca), and specify the competition number as **#2402** in the subject line. Please note that only those candidates selected for an interview will be contacted.

**Address:** 20 Dundas Street West, Suite 1530, Toronto, Ontario

The Office of the Auditor General of Ontario is an inclusive employer and is committed to creating an accessible environment for our employees and candidates. Accommodation is available upon request.