IT Audit Manager

The **Office of the Auditor General of Ontario (OAGO)** is recruiting an **Information Technology Audit Manager** who is interested in making a difference for the benefit of the members of the Legislative Assembly and the people of Ontario. The Office of the Auditor General is an independent office of the Legislative Assembly that conducts performance and financial statement audits of the provincial government, its ministries and agencies. We also audit organizations in the broader public sector that receive provincial funding. Our vision is to deliver exceptional value and assurance to members of the Legislative Assembly, the Standing Committee on Public Accounts, and all Ontarians through high-quality work that promotes accountability, value for money and effective governance in the Ontario public sector.

What can I expect to do in this role?

IT Audit Responsibilities

- Manage and conduct IT integrated Financial Audits (ITGCs) and IT Performance audits.
- Develop strategies for conducting IT integrated Financial Audits (ITGCs) and IT Performance audits, including time frames and audit budgets, by obtaining a thorough knowledge and understanding of the activities of the audit entity, legislation, policies, programs and organizational relationships, as well as by gathering information from other jurisdictions and from experts in the field being audited.
- Develop audit plans, audit objectives and audit criteria; identify issues; and prepare recommendations to be discussed internally and provided to senior auditee management.
- Prepare draft audit reports/management letters and ensure issues presented in these are supported with sufficient and appropriate audit evidence in accordance with professional auditing standards and office guidelines.
- Assist the IT Audit Director and the Assistant Auditor General in researching and updating the risk-ranked audit universe and recommend the audits to be conducted each year.
- Provide IT advice and support to other performance and financial statement audit teams as needed.
- Provide constructive comments for improvements or clarification of other performance audit reports as part of the Office Report Challenge Team.

Management Responsibilities

- Assist in determining the staff required for each audit and appropriately assigning work to each member of the audit team.
- Resolve team conflicts and counsel staff as required.
- Keep team motivated through audit opportunities and ongoing training and development.
- Demonstrate exemplary conduct and personal integrity and promote a safe workplace as required under the Occupational Health and Safety Act.
- Complete timely and constructive performance appraisals.

Other Responsibilities

- Provide assistance as required when audits are selected for hearings by the Public Accounts Committee of the Legislature.
- Prepare responses to information requests from other organizations such as legislative audit offices within the CCOLA (Canadian Council of Legislative Auditors) community.
- Perform other duties as assigned.

How do I qualify?

Mandatory:

- University degree in a related field or and have a relevant professional designation such as CPA, CA; CPA, CMA; CPA, CGA; CISA, CIA, CIRSC.
- Strong knowledge of audit principles, frameworks and standards such as Generally Accepted Auditing Standards (GAAS) and Professional standards issued by the Institute of Internal Auditors (IIA), the Information Systems Audit and Control Association (ISACA) and the National Institute of Standards and Technology (NIST).
- Demonstrated experience in successfully managing and executing IT audits in a large, complex, IT environment
- Demonstrate a thorough understanding of complex information systems and infrastructure
- Excellent interpersonal, negotiation, analytical, oral and writing skills
- Minimum of 5 - 7 years of recent internal or external IT audit experience
- Ability to travel, mainly within Ontario

Other Knowledge and Technical Skills:

- In-depth knowledge and experience including using computer assisted auditing techniques (CAATs), auditing computer systems, databases and IT projects to identify risk exposures, assess controls and security
- In-depth knowledge and experience in applying COBIT

- Understanding of the Ontario government environment and legislative processes and government policies and procedures is an asset

Analytical, Judgement and Problem-Solving Skills:
- Excellent analytical skills to assess multi-dimensional audit issues
- Strong organizational skills to manage a variety of audits at one time, promote effective audit processes, and meet tight deadlines
- Experience in applying professional judgment in conducting IT audits; and identifying issues, assessing their underlying cause/impact; and developing sound conclusions and recommendations

Communication and Relationship Management Skills*:*
- Strong leadership and interpersonal skills to manage a team of IT audit professionals through all phases of audits
- Foster a cooperative team environment and encourage staff development
- Strong oral communication skills to build professional relationships, discuss audit plans, resolve accounting issues and communicate observations and recommendations
- Excellent written communication skills to ensure reports are clear, concise, fully supported and easily understood by auditees and the public

Salary ranges: $90,348 to $137,895

Note: Prior to an offer of employment, the top applicant(s) will be required to undergo a screening by the Canadian Police Information Centre (CPIC).

If you want to work in an environment that is positive, challenging, and safe, where your contributions are valued, please submit a cover letter and resume (as one document) to resumes@auditor.on.ca, and specify the competition number as **#2407** in the subject line. Please note that only those candidates selected for an interview will be contacted.

Address: 20 Dundas Street West, Suite 1530, Toronto, Ontario

The Office of the Auditor General of Ontario is an inclusive employer and is committed to creating an accessible environment for our employees and candidates. Accommodation is available upon request.