



Office of the Auditor General of Ontario
Bureau de la vérificatrice générale de l'Ontario

Audit Researcher

(Salary commensurate with experience)

The **Office of the Auditor General of Ontario** (Office) is recruiting highly motivated professionals interested in supporting its mandate to promote accountability and value-for-money in government and Broader Public Sector operations. The Office conducts value-for-money (VFM) audits of virtually all aspects of the Ontario government's operations, which assess how efficient, effective and economical government programs are, and reports findings to Ontario's Legislative Assembly. The Office is also responsible for attest audits of the financial statements of the province and of a wide variety of Crown Agencies such as the LCBO, Ontario Securities Commission and the Ontario Financing Authority.

What can I expect to do in this role?

You will:

- Research and analyze qualitative and quantitative information from multiple sources and methods to support on-going value-for-money audits.
- Summarize complex issues and results of research in clear and concise manner for use by audit team members and senior management, evaluating the significance of research and findings for audit consideration.
- Work with research team to keep the office apprised of current issues, legislative news and updates.
- Assist in the annual and ongoing process of identifying and prioritizing suitable audit entities for consideration for future audits and identification of potential audit issues.

How do I qualify?

Mandatory:

- A Master's degree in Political Science, Public Administration, Public Policy or a related field.
- Two to three years of demonstrated experience in research analysis.
- Excellent oral and written communication skills, including report writing.
- Proven organization and analytical skills.
- Ability to work both individually and in a team environment.

Knowledge and Technical Skills:

- Knowledge of qualitative and quantitative research techniques and principles, including surveys, questionnaires, sampling techniques and interviews.
- Comprehensive knowledge of the public sector and research sources (including academic journals, the Ontario Legislature Website and E-Laws), as well as the ability to obtain a thorough understanding of the practices, regulations and funding process of all aspects of Ministries and other organizations.
- Research or policy experience in areas of infrastructure, economic development, education, social services or related areas is an asset
- Understanding of the *Auditor General Act* and the Office's role, mission and mandate.
- Understanding of the Ontario government environment and legislative processes, including good working knowledge of general government legislation, policies and procedures.

Analytical, Judgment and Problem Solving Skills:

- Ability to work independently under general supervision.
- Good judgment in understanding needs of the audit, refining research focus, methodology and research strategy as needed.
- Keeps superiors appropriately informed at all times and ensures research is conducted in a timely manner.
- Exercises good judgment, discretion, tact and diplomacy in working with other government offices and external contacts.
- Ability to work concurrently on multiple assignments and meet deadlines.

Note: Prior to an offer of employment, the top applicant(s) will be required to undergo a screening by the Canadian Police Information Centre (CPIC).

Interested candidates, **please submit a covering letter and resume (as one document)**, by email quoting competition number 2018 by September 8, 2020 to:

Cindy MacDonald
Director, Human Resources
Email: resumes7@auditor.on.ca

Address: 20 Dundas Street West, Suite 1530, Toronto, Ontario

We thank you for your interest. Only those selected for further screening or an interview will be contacted. The Office of the Auditor General of Ontario is an inclusive employer. Accommodation is available under the Ontario Human Rights Code.