



Office of the Auditor General of Ontario
Bureau de la vérificatrice générale de l'Ontario

Audit Researcher

The **Office of the Auditor General of Ontario** (Office) is recruiting highly motivated professionals interested in supporting its mandate to promote accountability and value-for-money in the public sector. The Office conducts value-for-money (VFM) audits of virtually all aspects of the Ontario government's operations, which assess how efficient, effective and economical government programs are, and reports findings to Ontario's Legislative Assembly. The Office is also responsible for attest audits of the financial statements of the province and of a wide variety of Crown Agencies such as the LCBO, Ontario Securities Commission and the Ontario Financing Authority.

What can I expect to do in this role?

You will:

- Work with fellow team members in the **Research Unit** to keep the Office apprised of current issues affecting Ontarians, legislative, program and policy changes, and other updates that may affect the work we do.
- Employ a variety of research methods (surveys, literature reviews, jurisdictional scans, qualitative and quantitative analysis of primary data) to support on-going value-for-money audits. This could include supporting audit reports on a range of topics, such as health, energy, transportation, economic development, infrastructure, social services, education, environment, etc.
- Summarize complex issues and results of research in clear and concise manner for audit teams and senior management, evaluating the significance of research and findings for audit consideration.
- Support the annual and ongoing processes of identifying and prioritizing suitable audit candidates for consideration for future audits and identification of potential audit issues.

How do I qualify?

Mandatory:

- Master's degree (such as MA, MPA, MBA, LLM or equivalent) or PhD in a related field such as political science, public policy, public administration, social sciences, or law.
- Two to three years of demonstrated experience in research or policy analysis.
- Excellent oral and written communication skills, including report writing.
- Proven organization and analytical skills.
- Self-starter with the ability to work individually and in a team environment.

Knowledge and Technical Skills:

- Knowledge of qualitative and quantitative research techniques and principles, including surveys, questionnaires, sampling techniques and interviews.
- Strong working knowledge, demonstrated through research or policy experience, in the following areas is an asset: social services, infrastructure, economic development, education, finance. A general knowledge about a broader range of public policy areas is also beneficial.
- Comprehensive knowledge of the public sector research sources, as well as the ability to obtain a thorough understanding of the practices, regulations and funding process of all aspects of ministries and other public sector organizations.
- Understanding of the *Auditor General Act* and the Office's role, mission and mandate.
- Understanding of the Ontario government and legislative processes, including good working knowledge of general government legislation, policies and procedures.

Analytical, Judgment and Problem-Solving Skills:

- Exercises good judgment, discretion, tact and diplomacy in working with other government offices and external contacts.
- Ability to work concurrently on multiple assignments and meet deadlines and keep superiors appropriately informed at all times and ensures research is conducted in a timely manner
- Good judgment in understanding needs of the audit, refining research focus, methodology and research strategy as needed.

Communication and Relationship-management Skills:

- Strong oral communication skills to conduct audits and communicate observations

and recommendations.

- Strong written communication skills to summarize complex information and issues in an accessible way and ensure value-for-money reports are clear and concise.
- Strong interpersonal skills to work co-operatively in a team environment.

Note: Prior to an offer of employment, the top applicant(s) will be required to undergo a screening by the Canadian Police Information Centre (CPIC).

Interested candidates, please submit a covering letter and resume (as one document), by email quoting competition number **2201** by February 11, 2022 to:

Cindy MacDonald

Director, Human Resources

Email: resumes5@auditor.on.ca

Address: 20 Dundas Street West, Suite 1530, Toronto, Ontario

We thank you for your interest. Only those selected for further screening or an interview will be contacted. The Office of the Auditor General of Ontario is an inclusive employer. Accommodation is available under the Ontario Human Rights Code.